

MINUTES OF THE JANUARY 16, 2018 BOARD MEETING JOHNSTOWN BRANCH AAUW

Present: President Patricia Grzybicki, Program VP Paulette Solomon, Membership VP Georgia Yeager, Fund raising VP and Communications Chair Deanna Haddle, Treasurer Barbara Zaborowski, Secretary Kathy Howanek, AAUW Funds Chair Ann Furlong, and Public Policy Chair Paula Tomko. Not present, Education Chair, Nancy Miller.

President Pat Grzybicki called the meeting to order at 2:30 pm. The minutes of the July 5, 2017 were approved with the following corrections: Under the President's report, the "State Convention will be held April 13-15;" in the Treasurer's report, the Amazon Smile credit for purchase should read ".05% of the total purchases;" in the STEM report, "per-printed" should read "pre-printed" and the words "Barb is" should be deleted. The motion to accept with correction was made by Barb Zaborowski and seconded by Paula Tomko.

President's Report: Pat Grzybicki reported that she, Paulette Solomon and Georgia Yeager attended the Summer Retreat in July. The retreat report was published in the branch newsletter. Pat also reported that there will not be any regional meetings this year and that the Summer retreat will be held every other year. Pat then asked Barb Zaborowski to report on the planning for the State Conference to be held this April at Seven Springs. Barb reported that as the hosting branch, we are responsible for one "Johnstown themed" basket. Georgia volunteered to assemble the basket. Deanna said that she and Judy Petrusic will take care of displays. There was some discussion if branches could offer things for sale, but we decided not to pursue this as there may be a problem with Seven Springs. A new evening book group has started coordinated by Georgia Yeager.

Treasurer's Report: Barbara Zaborowski presented the year to date report (attached). The report was accepted after a motion by Deanna Haddle and a second by Georgia Yeager. Barb then presented a proposed 2018-2019 budget. After discussion and adjustment a budget was approved to present to the membership in February to be voted on in May. Discussion ensued regarding the upcoming dues increase and member subsidy. As passed by the membership: "Any person who becomes a member after October 17, 2011 will have to personally pay any increase in AAUW dues." Those who joined before October 17, 2011 are eligible to have the increase in dues covered by the branch. Those eligible members will be sent a form to sign and indicate whether or not they want to take advantage of the subsidy.

Program Report: Paulette Solomon reviewed the remainder of the programs for the year.

Membership Report: Georgia Yeager reported that at the end of November, National AAUW finalized our membership total at 78. Of that total, 14 are new members and 8 are lifetime members. We lost 10 members this past fall. Our net gain is 4 members. Two email requests for information on becoming a member. They were drawn to AAUW through a member's post concerning book clubs.

The membership committee will meet at the end of the month to discuss ways to retain new members. The committee will also discuss moving the meet and greet to early September so that the yearbook can be published earlier.

As no one volunteered to be a mentor to new members, the idea was dropped.

Georgia was commended by the Board for the increase in membership.

Fund Raising Report: Deanna Haddle reported that since working with Epic Journeys, \$1,825 has been generated for the branch. However since the branch is not able to fill half a bus in order to sponsor a trip, owner and branch member Cyndi Watters has agreed to make a cash donation to the branch based on the number of travelers who are or have been referred by branch members. The list of trips will be featured in our newsletter for member consideration. Members are free to plan other specialized trips through the branch. Other ideas which the committee will consider are:

Mother/daughter bingo, Calendar Party, Trivia night, and Johnstown Scavenger Hunt.

Public Policy: Paula Tomko reported that the committee met and will continue to be involved with Fair Districts PA on the issue of Gerrymandering. The committee is also exploring the idea of sponsoring a forum with Lieutenant Governor candidates before the primaries or with the Gubernatorial candidates before the general election. These could be co-sponsored with the League of Women Voters.

Communications: Deanna Haddle reminded Board members that they have all received an updated email list and asked that they send their own messages to members.

Otherwise, any information that they may need from members inevitably is sent to Deanna rather than the intended Board member.

AAUW Funds: Ann Furlong is on the agenda for the February business meeting to remind members that donations to National are tax-deductible. Georgia Yeager will receive the Named Gift Award this year.

Education: Ann Furlong distributed a report from Nancy Miller. The Scholarship Awards Luncheon is scheduled for Sunday, April 8 at Sunnehanna. The schools represented will be Windber, Johnstown High and Ferndale. Guidance counselors will be contacted at the end of January. As of now, Nancy has not received the transcripts for last year's recipients. She has contacted them by phone and email and is waiting for their grades to be released.

The AAUW awards were discussed and this year's recipients will be: Gateway to Equity 2018: The YWCA of Greater Johnstown; Outstanding Woman: Doris Leidy; Member Making a Difference: Cynthia Watters. There was discussion around awarding a "Class Star" for an outstanding member who joined in 2016. No action was taken.

Book Sale: The new storage facility is working well. The spring collection will run from April 9 through May 12. Book Sale week is June 11 through 16 with setup being Monday the 11th and Tuesday the 12th and the sale itself June 13 through 16. Barb Zaborowski reported that our rare book collection is on a spreadsheet available on our website. Members are asked to share this information. The rare book dealer that she contacted never showed up. Barb will do an article for our newsletter and hopefully the local newspaper. She will also bring shelving and set up the "rare book corner" of the book sale. As the work release/community service workers worked out well last year, we will ask them again this year for help with setup.

Nominating: Pat Grzybicki appointed Paula Tomko, Ann Furlong, and Deanna Haddle to the nominating committee. Offices up for election this year are President, Program VP and Secretary. Pat Grzybicki has agreed to serve another term as President, Kathy Howanek has agreed to serve another term as secretary but Paulette Solomon does not want to serve another term as Program VP. The Board agreed that this year's programs were outstanding and the Paulette is to be commended for her service as Program VP. Discussion ensued over presenting programs at the business meetings. Our by laws state that there shall be 7 meetings a year, 4 of which will have programs and 3 of which are business meetings. It was suggested that if there are programs at business meetings they be information presented by members only and limited to 20-30 minutes. This avoids insulting invited speakers and allows for adjusting the program to accommodate the business meeting. A tentative schedule for the coming year was also discussed: Early September, Meet and Greet; late September, business meeting; October, Program meeting; November, fundraiser; December, Holiday luncheon; January, no meeting; February, business meeting; March, Women's History Program; April, Program at JAHA open to the public; May, Annual business meeting.

Old Business:

STEM 2017: Deanna Haddle reported that the students had a great time and our program will be featured in the Spring Keystoner. We have money from the Lockheed Martin grant to be used for the next STEM program.

High School Outreach: no report

New Business:

STEM 2019: Deanna Haddle is investigating whether National AAUW funds Tech

Camps as they have in the past. If so we could sponsor students to attend one or set up one of our own with UPJ as the camps are usually residential.

Retention of non-elected committee chairs: Our by laws indicate that these positions are appointed by the President with the approval of the Board. There are no term limits. Appointing newer members to some of these positions may be a good way to increase member involvement as they are a good way to learn about the operation of the branch.

Community Foundation: There was discussion about investing all or part of our funds with the Community Foundation for the Alleghenies. Concern for the continuation of our scholarship program if the book sale fails to generate sufficient funds caused the investigation of the Foundation. Questions discussed were regarding the accessibility of our funds, control of scholarship program, the amount of money required to invest and should we investigate other options like increasing our endowments at Penn Highlands and UPJ. At this time the Board tabled discussion and action.

State Ratings: Barb Zaborowski reported on the results of an AAUW PA ratings system apparently based on subjective ratings following discussions with branch presidents. Many branches including ours were downgraded from Green (healthy) to Yellow (in trouble) leaving the membership to question the system. The rankings will be discussed at the July PA Board meeting.

The meeting was adjourned at 5pm following a motion by Barb Zaborowski and a second by Ann Furlong.

Respectfully submitted,

Kathy Howanek
Branch Secretary

Treasurer's Report for January

2017-2018 Budget
July 1, 2017-June 30, 2018

Net Ordinary Income	Budget Amount	Received	Variance
Book Sale	\$7,900.00	\$0.00	\$7,900.00
Fundraising	\$1,500.00	\$334.39	\$1,165.61
Grants/Donations (STEM)	\$1,000.00	\$5,450.00	-\$4,450.00
Donations			\$0.00
Dues (Active members x \$60)	\$3,720.00	\$1,662.00	\$2,058.00
Local Dues		\$27.00	\$27.00
Interest		\$8.17	\$8.17
Miscellaneous		\$927.50	\$927.50
Totals	\$14,120.00	\$8,409.06	\$7,636.28

Expenses	Budget Amount	Expended	Variance
President	\$1,325.00	\$43.21	\$1,281.79
Membership	\$600.00	\$565.19	\$34.81
Programming	\$1,000.00	\$1,023.35	-\$23.35
Fundraising	\$250.00	\$0.00	\$250.00
Communication	\$150.00	\$14.49	\$135.51
Education	\$5,250.00	\$4,500.00	\$750.00
Treasurer	\$900.00	\$332.80	\$567.20
STEM	\$5,450.00	\$3,048.34	\$2,401.66
Book Sale	\$3,400.00	\$1,701.83	\$1,698.17
Special Projects	\$400.00	\$157.12	\$242.88
Dues	\$3,720.00	\$1,662.00	\$2,058.00
Totals	\$22,445.00	\$11,386.33	\$11,058.67

Net Ordinary Income	\$14,120.00	\$8,409.06	\$7,636.28
Total Expense	\$22,445.00	\$11,386.33	\$11,058.67
Net Profit (Loss)	-\$8,325.00	-\$2,977.27	-\$3,422.39